



HPI Annual Contract Agreement

Academy Year 2025-2026

Player Information

Players Name

Returning Player: Yes / No (Circle one)

Clinic Level

Session Attendance

Private Coach – HPI / Non HPI (Circle one)

Current UTR Rating

Current USTA Ranking – NorCal / National

Current WTN

Table of Contents

PLAYER INFORMATION 2

HPI’S MISSION 4

PURPOSE OF THIS CONTRACT 4

CLINIC SCHEDULES & PROGRAMMING 5

PAYMENTS & POLICIES 6

PARENT(S)/GUARDIAN(S) EXPECTATIONS 7

PLAYER EXPECTATIONS 8

TOURNAMENTS & HPI CHALLENGE LADDER 9

HPI STAFF EXPECTATIONS 10

PROBATION 11

CONTRACT ADJUSTMENTS AND CONTRACT BREACH 11

USE OF PHOTO/VIDEO 12

LIABILITY RELEASE 12

SIGNING 12

CLINIC LEVEL REQUIREMENTS – GREEN ERROR! BOOKMARK NOT DEFINED.

CHALLENGE LADDER ERROR! BOOKMARK NOT DEFINED.

COACHES CONTACTS..... ERROR! BOOKMARK NOT DEFINED.

HPI's Mission

At High Performance Institute (HPI), our mission is to develop highly skilled tennis players equipped for top-level tournament competition while instilling life-long values. On court, we focus on stroke mechanics, fitness, strategy, match play, and mental toughness. Off court, we emphasize time management, discipline, teamwork, leadership, service, and a strong work ethic

Purpose of this Contract

This agreement ensures clear expectations and open communication among HPI staff, players, and parents/guardians. It outlines shared goals and forms a legally binding commitment to support each player's development.

Note: This contract must be reviewed, initialed, and signed by both the player and parent/guardian. It must be submitted in person. Email submissions are not accepted. Players cannot participate in clinics without a completed, signed contract

Clinic Schedules & Programming

HPI's 2025-2026 Academy Year will run from August 17, 2025, through June 20, 2026.

The academy year is divided into three (3) seasons. Per your agreement, you will maintain a mutually agreeable weekly schedule of specific days for:

2025 Fall	August 17, 2025 - December 23, 2025
2026 Winter/Spring	January 5, 2026 – June 20, 2026
2026 Summer	June 21 , 2026 - August 2026

Clinics will break on the following dates:

Thanksgiving Break – November 27 - 30, 2025

Christmas/New Years – December 23, 2025 – January 4, 2026

By signing this contract, you acknowledge and agree to full participation and payment for all three seasonal sessions of the HPI Academy Year: Fall 2025, Winter/Spring 2026, and Summer 2026. This commitment includes attending scheduled clinics and fulfilling all associated tuition payments as outlined in the agreement

SUMMER CLINICS

While we understand that summer may include other commitments, it is also the peak season for competitive play. To ensure consistency in training and avoid performance setbacks, HPI maintains a full clinic schedule during this period.

All players are **required to attend a minimum of seven (7) summer clinics**, with additional sessions strongly encouraged. Players who opt out of the summer season will be re-evaluated for clinic placement and may receive **lower priority** for enrollment in the upcoming academy year.

PRIVATE LESSONS

Private lessons are a key component of player development, offering individualized instruction to support each athlete's growth and competitive goals. HPI coaches are available on a first-come, first-served basis. Priority is given to players enrolled in multiple clinics. Please coordinate directly with coaches for scheduling and payment.

Note: Private lessons are **mandatory** for all players enrolled in Orange, Green, and Red clinics.

Outside Coaches (Non-HPI)

We value diverse coaching perspectives and allow outside coaches with **prior written approval**. A face-to-face meeting between the outside coach and **Coach Yvonne** is required before the player may attend HPI clinics. This ensures alignment in coaching philosophy and player goals. Parents and players are expected to communicate their external coaching arrangements to maintain transparency and consistency in the development plan.

Important Guidelines:

- Once an outside coach is involved, **HPI is no longer responsible** for the player's development—accountability lies solely with the external coach.
- If the player's performance does not meet HPI standards, parents/guardians will be notified. Failure to address concerns may result in dismissal from the program.
- Failure to obtain approval for an outside coach will be considered a **breach of contract** and may result in expulsion.

CROSS PROGRAMMING

To maintain training consistency, **HPI players may not participate in other tennis programs without prior written approval** from the Academy Director or Coach Yvonne. Unauthorized participation will result in **immediate dismissal**, forfeiture of tuition, and responsibility for any remaining balance. **No refunds will be issued.**

We do encourage participation in **match play opportunities** such as JTT, NJTL, and Team Tennis. However, as a courtesy, please notify HPI **before** your player joins any external match play programs.

SCHOOL TENNIS TEAM

Players are welcome to participate on their middle or high school tennis teams. However, no credits or makeups will be provided for missed HPI clinic sessions due to school team participation. Please plan accordingly during the school season.

CLINIC LEVEL PLACEMENT AND MOVEMENT

Players are assigned to a clinic level at the start of the academy year based their skills and developmental goals. All movement between clinic levels is managed by **Coach Yvonne** and may occur **at any point during the year** without prior notice.

- Players may be **promoted** when they consistently exceed the standards of their current level.
- New goals and expectations will be set upon promotion.
- If a player is **not meeting level standards**, a probationary development plan will be implemented in collaboration with coaches, parents/guardians, and the player. The player may be reassigned to a lower level if necessary.

With your initials below, you confirm that you have read and agree to the Clinic Schedules & Programming section of the HPI Annual Contract Agreement.

Parent/Guardian Initial: _____

Payments & Policies

PAYMENTS

Clinic registration and payments are managed through the HPI online portal. Each season—Fall 2025, Winter/Spring 2026, and Summer 2026—must be paid for separately.

- Payment may be made in full at the start of each season or in installments, except for Summer, which must be paid in full.

APPLICATION FEE

A \$35 non-refundable application fee is required upon registration for the 2025–2026 academy year.

PAYMENT METHODS

Check (payable to “HPI”) or credit card (via the HPI online portal).

LATE FEES

A \$50 late fee will apply to all overdue payments.

REFUNDS & CREDITS

HPI does not offer makeups, refunds, or credits for withdrawals or missed sessions during a term, except as noted below.

- Illness/Injury Policy: Credits or fee reductions will only be issued if illness or injury prevents the player from attending more than 50% of a term.
- No credits will be given for absences due to school events, travel, or personal matters.

WEATHER RELATED CREDITS

Credits will be issued when clinics or lessons are canceled due to:

- Rain or wet courts
- Poor air quality (**AQI > 150**)
- Natural disasters or other unforeseen environmental conditions

Cancellations will be communicated via email approximately **1–2 hours before** clinic start time.

For AQI between 100–150, physical intensity may be reduced.

Natural disaster protocols will follow local government guidance.

SCHOOL TENNIS TEAM

As noted in the **Clinics & Programming** section, no credits or makeups will be issued for missed clinics due to school tennis team commitments.

By initialing below, you confirm that you have read and agree to all terms outlined in the Payments & Policies section of the HPI Annual Contract Agreement.

Parent/Guardian Initial: _____

Parent(s)/Guardian(s) Expectations

CODE OF CONDUCT – PARENT(S)/GUARDIAN(S)

At HPI, we are committed to developing players who are confident, independent, and competition ready. To support this, we kindly ask that parents refrain from interacting with or coaching players during clinics or lessons.

Players are expected to manage all on-court responsibilities on their own—including following instructions, hydration, equipment management, and line calls. This independence is critical for success in competitive environments. Please respect the training process and allow your player to grow without interference.

Unless specifically invited, parents/guardians must remain outside of the playing and rest areas during all sessions.

- Attendance requires prior approval from Coach Yvonne or the lead clinic coach.

Disruptions may result in removal from the session and placement on probation.

COMMUNICATION

With over 120 athletes in the program, coaches may not be available for immediate feedback during training sessions. If you would like updates on your player's progress, please schedule a time to speak with their coach outside of clinic or lesson hours.

Coach contact details are provided in the Appendix.

By initialing below, you confirm that you have read and agree to the terms outlined in the Parent(s)/Guardian(s) Expectations section of the HPI Annual Contract Agreement.

Parent/Guardian Initial: _____

Player Expectations

CODE OF CONDUCT - PLAYERS

At HPI, we strive to build a positive, team-oriented community rooted in **kindness, camaraderie, competition, and respect**. A strong work ethic, focus, and intensity are essential to each player's success, and every athlete is expected to uphold these values.

Respect for coaches, peers, and the program is non-negotiable.

We maintain a **zero-tolerance policy** for inappropriate behavior, including but not limited to:

- Use of inappropriate language
- Bullying, taunting, or disrespect toward coaches or peers
- Fraternizing in a way that disrupts training

We believe positive behavior can and should be learned, reinforced, and carried off the court as well.

Consequences:

Players who violate these standards may be placed on probation or removed from clinics. Repeated offenses may result in **expulsion without refund**, and the player will be held liable for any remaining tuition due.

THIS IS YOUR WARNING.

ACADEMICS

While tennis is a key focus at HPI, academic success is equally important. Players must maintain a **minimum 3.0 GPA** and may be asked to submit report cards upon request.

If a player falls below this standard, a formal meeting will be scheduled with the player, parents, and coaching staff to develop an academic improvement plan. Continued academic underperformance may result in **probation**.

ELECTRONIC DEVICE USE

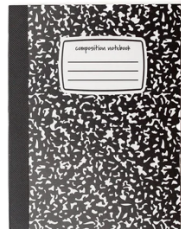
To ensure focus and professionalism, **use of electronic devices** (phones, tablets, laptops, etc.) is **not permitted** during clinics or lessons.

- Exceptions will be made for emergencies or if approved **prior to the session**.
- Devices must be stored away before entering the training area.

Session coaches reserve the right to **dismiss players from a session** for unauthorized device use.

EQUIPMENT

All **Orange, Green, and Red** clinic players are **required** to bring the following items to every session. **Sharing equipment is not permitted**. Please label all items clearly with the player's name.

Resistance band with handles	Jump Rope	Foam Roller	Yoga Mat	Notebook
				

PERIODIC NOTEBOOK / BINDER CHECKS

Players must maintain a notebook or binder to track insights and assignments from **clinics, private lessons, and tournaments**. Coaches may request to review these materials at any time, without prior notice.

Please ensure your notebook is always kept in your tennis bag.

ACCOMMODATION

At HPI, we are committed to supporting diverse learning styles. If there is anything we should know to better support your child's experience, please let us know—we're here to help.

By initialing below, you confirm that you have read and agree to the terms outlined in the Players Expectations section of the HPI Annual Contract Agreement.

Parent/Guardian Initial: _____ Player Initial: _____

Tournaments & HPI Challenge Ladder

Competitive play is a vital part of player development, allowing athletes to apply skills in real-match settings and grow through experience. HPI's expectations regarding tournament participation and challenge matches are outlined below.

Failure to meet these requirements is considered a breach of contract and may result in suspension or dismissal from the program.

TOURNAMENTS

Players enrolled in **Orange, Green, and Red** clinics are **required to compete in tournaments** throughout the academy year. Specific tournament requirements by clinic level can be found in the **Appendix**.

- Player participation will be **monitored and audited**.
- Incomplete fulfillment of tournament requirements may lead to **probation** or **removal** from the program.

RATING & RANKING

All Orange, Green, and Red players must maintain active profiles with:

- [Universal Tennis Rating \(UTR\)](https://www.utrsports.net) - <https://www.utrsports.net>
- [United States Tennis Association \(USTA\)](http://www.USTA.com) – <http://www.USTA.com>
 - [USTA NorCal Section](http://www.NorCalUSTA.com) – <http://www.NorCalUSTA.com>

These platforms allow HPI coaches to track match results and player development.

HPI CHALLENGE LADDER

The **HPI Challenge Ladder** provides players with additional opportunities for match play outside of clinics and tournaments. It is especially important for players who are unable to meet tournament requirements, as participation in the Ladder is **mandatory** in those cases. Minimum match requirements vary by level—please refer to the **Appendix** for details.

Participation Guidelines

- Players may challenge **anyone** listed in the Ladder Directory (exceptions noted in the directory).
 - For example, an Orange player may challenge a Red player.
- **Challenges may not be refused.**
 - If scheduling conflicts arise, reschedule courteously.
 - For deferred challenges, CC: **Coach Yvonne or the Academy Director** in all related communications.
 - For declined challenges, notify HPI staff **immediately**.

Exemptions

Players who **exceed tournament requirements** may be exempt from Ladder participation. Proof of consistent tournament play must be submitted to qualify.

By initialing below, you confirm that you have read and agree to the terms outlined in the Tournaments and HPI Challenge Ladder section of the HPI Annual Contract Agreement.

Parent/Guardian Initial: _____ Player Initial: _____

HPI Staff Expectations

OUR COMMITMENT

At HPI, our coaching team is dedicated to developing well-rounded tennis players—**physically, mentally, and emotionally**. We focus on both on-court performance and off-court character, emphasizing **work ethic, respect, discipline, and commitment**. Above all, we are committed to providing a **safe, healthy, and motivating environment** for every player to grow and thrive.

PLAYER DEVELOPMENT PLAN

Individual **Player Development Plans** are available upon request. These plans may include:

- Player goals and progress tracking
- Written assignments and reflections
- Photos, videos, and tournament statistics
- Challenge Ladder placements and match history

Please contact an HPI coach to request or learn more about development plans.

By initialing below, you confirm that you have read and agree to the terms outlined in the HPI Staff Expectations section of the HPI Annual Contract Agreement.

Parent/Guardian Initial: _____ Player Initial: _____

Probation

Coach Yvonne and the Academy Director reserve the right to place a player on **probation** if any terms of this contract are violated during the academy year.

During the probationary period, players must demonstrate improved **effort, attitude, work ethic**, and **commitment** to remain in the program. Expectations include:

- Meeting HPI-defined performance standards during clinics
- Upholding standards outside of clinics and lessons
- Completing any assigned corrective tasks
- Showing readiness and organization (e.g., bringing journal, required equipment, etc.)

Probationary Periods

- **Returning Players:** 7-week probation at the start of the Fall Season
- **New Players** (no prior HPI experience): 60-day probation at the start of the Fall Season

By initialing below, you confirm that you have read and agree to the terms outlined in the Probation section of the HPI Annual Contract Agreement.

Parent/Guardian Initial: _____ Player Initial: _____

Contract Adjustments and Contract Breach

This contract is a **legally binding agreement** between the parent/guardian(s), the player, and HPI.

Amendments

Requests for changes to the contract must be **submitted in writing** by the parent/guardian or player. HPI is open to contract amendments when circumstances warrant them. All changes must be mutually agreed upon by all parties.

Until a revised contract is signed, the **original terms remain in effect**.

Breach of Contract

Violation of any contract terms may result in:

- Immediate termination of participation without refund
- A **\$250 penalty**, probation, and/or suspension if the player is not expelled

If a player does not meet expectations by the end of a probationary period, **Coach Yvonne reserves the right to adjust the player's clinic level or deny re-enrollment**.

Legal Provisions

This agreement is governed by the laws of the **State of California**. If any clause is deemed unenforceable, the remainder of the contract will remain valid. Parties will work in good faith to revise any such provision while preserving the original intent of the agreement.

By initialing below, you confirm that you have read and agree to the terms outlined in the Contract Adjustments & Breach section of the HPI Annual Contract Agreement.

Parent/Guardian Initial: _____

Use of Photo/Video

HPI may capture photos and videos of players for the following purposes:

- Skill evaluation and training
- Inclusion in the player's development portfolio
- Use on HPI's official website and social media platforms

By initialing below, you provide **consent for limited use** of media as described above.

Parent/Guardian Initial: _____

Liability Release

At HPI, your child's safety is our top priority. Our staff is committed to teaching court awareness and fostering a safe environment for all players. However, as with any physical activity, there is an inherent risk of injury. By signing this agreement, you acknowledge that **HPI, its staff, and the Elks Lodge are not liable** for injuries that may occur during clinics or lessons.

We welcome any questions or concerns and are always happy to discuss our safety protocols.

Parent/Guardian Initial: _____

Signing

By signing below, all parties confirm they have read, understood, and agreed to the full terms of this contract. The agreement becomes effective immediately upon signature by all parties.

Parent / Guardian Signature	
--------------------------------	--

Date	
------	--

Player Signature	
------------------	--

Date	
------	--

HPI Signature	
---------------	--

Date	
------	--